

clareville.ca



2023 ANNUAL BUDGET

Presented By: Paul Tilley
Deputy Mayor, Chair of Finance and Administration

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2023 Budget Highlights

The Town of Clarendville

- has seen increased expenses in three areas Inflation, Interests and Investment in Human Resources
- will invest more in software and employee training to improve procurement processes.
- will seek funding to improve the provision of emergency services.
- will work to invest in improving school/child safety in and around Riverside School.
- will improve water quality by removal of the old/unused Shoal Harbour chlorination building.
- will invest in a high-pressure sewer jetting unit
- will continue to invest in tourism development initiatives
- maintain debt levels to reduce the town's exposure to higher interest rates.
- will reconstruct Shoal Harbour Causeway Bridge in 2023.
- will conduct roadwork on Wiseman's Road, Summerville Heights, Balsom Street and Emerald Ave (Phase 1) during 2023.
- will continue Shoal Harbour Park / Age-Friendly Park Improvements
- will purchase a new multi-purpose tractor and a pick-up for the Recreation department
- will see its overall budget for 2023 matches revenues and expenditures in the amount of \$11,407,830 compared to \$10,426,399 in 2022, an increase of approximately 9% from the 2022 budget. The residential tax rate in Clarendville will rise from 7.8 to 8.3 mills. Commercial property tax will increase from 8.5 mills to 9.5 mills.
- will increase % of the decrease for its threshold brackets for low-income tax reductions for those who qualify.

Introduction: Sustaining Growth

Good afternoon Mayor Pickett, fellow Councillors, staff, and those joining us in-person and online. As Chair of the Finance and Administration Committee, it is my pleasure to present Budget 2023 for the Town of Clarendville.

The yearly preparation for this budget is a time not only to look forward but to take stock of our accomplishments and to remind us of just how much we, with the help of our partners, have been able to do.

Through 2022 we continued to deal with what we hope are the remnants of the COVID-19 pandemic. We have taken a lot of learnings from the pandemic, and we have nimbly pivoted, adapted and adopted new business strategies that will serve our residents well into the future. We have also felt the impacts of rising interest rates , supply chain issues, and inflationary pressures.

2022 also marked a milestone as Clarendville officially became the second fastest-growing municipality in the province. The latest census data from Statistics Canada released earlier this year shows that Clarendville is now home to just over 6,700 people, with a population growth of 6.6% since the last census in 2016. We are also relatively young compared to the provincial average, we are well-educated, and we have a strong and talented workforce. We have also been able to attract a growing number of new residents from communities across the province - many of whom have moved here for the wide range of age-friendly services and age-appropriate housing.

Clarenville by the Numbers

In February 2022, Statistics Canada released key population data from the 2021 Census. Here are some quick stats about Clarenville:

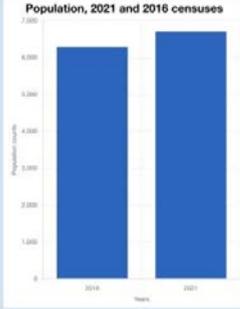


12 Provincial population rank: 12
National population rank: 601 of 4,831

6.6% In 2021, the enumerated population of Clarenville, Town (CSD) was 6,704, which represents a change of 6.6% from 2016. This compares to the provincial average of -1.8% and the national average of 5.2%.

12.2% In 2021, there were 2,804 private dwellings occupied in Clarenville, which represent a change of 12.2% from 2016.

47.9 The land area of Clarenville is 139.91 square kilometres and the population density was 47.9 people per square kilometre.



The Changing Face of Clarenville

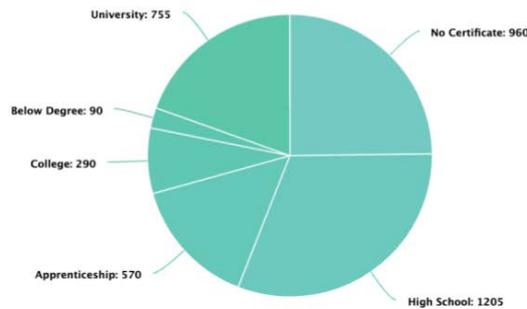
Comparing the 2021 and the 2016 Census Data

Source: Statistics Canada



Education

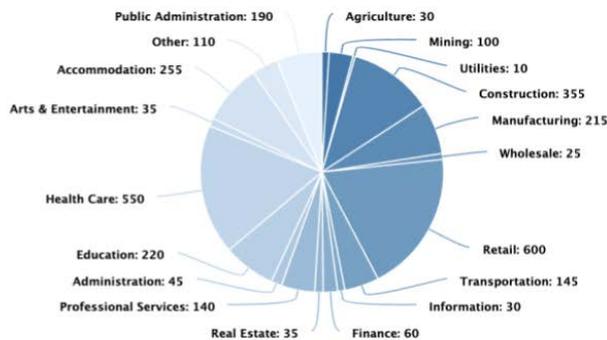
Clarenville



Labour Force by Industry

Clarenville

Source: Statistics Canada, Census.
Last Updated: November 2017



Supporting continued growth will require our Council to make strategic and often difficult decisions to ensure that we continue on the right path for our Town and for our residents. The decisions that I am about to discuss were made in what this Council feels to be in the best interest of all of our stakeholders and in line with the Town's stated vision.

Clarendville's Vision Statement

The Town of Clarendville is a healthy and inclusive community, where people, businesses, and ideas thrive amongst a strong sense of community. Our continued growth is built on our people, our partnerships, our strategic location and a strong local and regional economy that is supported by the delivery of well-planned and managed municipal services and modern infrastructure.

Source: Clarendville Municipal Plan 2021-2031 pp.7-8

We appreciate the challenges that our residents have faced since the beginning of the Pandemic. This year, in particular, financial challenges have hit everyone hard. That was top-of-mind as we entered into our budget preparations. Since early September we have worked with departmental managers to review all departmental spending. We have also evaluated our priorities for the coming year, asked questions of our staff, and weighed our options. Like the household budgets of our residents, the Town has experienced significant increases in costs for materials, equipment, supplies and labour. Like every other municipality, it is costing more to provide the programs and services that our residents need and deserve. Just as our residents faced hard choices to make their income stretch further, so does the Town.

To give our work some context, I will first reflect on the year past and then give an outline of our current situation, finishing with an overview of the plans that the Council has put in place to better manage our town through 2023.

Budget Highlights from 2022 - Year in Review

Town-Sponsored Projects



The Shoal Harbour Causeway Bridge Replacement - Engineering was completed and the construction tender was awarded to Trident Construction for \$3.45 million. This project will be equally cost-shared between the

Province, the Federal Government and the Town of Clarendville. Construction is set to begin in the spring of 2023.



New Town Hall - The Town opened its newly renovated Town Hall on Pleasant Street in January of 2022. The \$2.5 million facility features an enlarged office & meeting space, new Council chambers and a vastly improved building environment.



Strategic Road and Sidewalk Upgrades - 2022 was a busy year for the Town's Public Works Department as work was completed on key town road infrastructure. This past year saw road improvements to Shoal Harbour Drive,

Gilbert Street, Valleyview Heights & Marine Drive. A section of sidewalk along Memorial Drive east was also upgraded.



Clarendville Municipal Plan - The Town's new 2021-2031 Municipal Plan was completed and submitted to the provincial department of Municipal Affairs and Environment. This is a legal document

that guides physical development and land use in the community and addresses what the Town should look like in the future, how Town land is used, the Town's cultural and social qualities, as well as, the type of infrastructure the Town provides. Public consultations were held in the Fall Of 2022 and from there, we expect the plan to receive ministerial approval.



Alert System - In 2022, Voyent Alert was introduced to Clarendville. Voyant Alert is a multi-purpose communication service designed to keep residents informed of critical events like fires or floods, as

well as, day-to-day communications such as road maintenance and closures, water advisories, etc.

STEP

STRATEGIC TOURISM EXPANSION PROGRAM



Economic Development - In 2022, Clarendville made a significant commitment to foster economic growth in the Town. The Economic Development Committee, under the leadership of Councillor Deidra Strowbridge successfully acquired project funding, spearheaded several development initiatives and through a job competition, Colin

Holloway as the Town's Economic Development Officer. Mr. Holloway brings a strong background and talent in the field of economic development planning and will help move the committee's mandate forward. A key initiative is the Strategic Tourism Enhancement Program (STEP) which is designed to develop a comprehensive plan for the region to harness its tourism potential. Recognizing that Clarendville is the gateway to the Bonavista Peninsula and the 70-90k people that visit each year, an effective tourism strategy developed by stakeholders in our region will serve to increase visitation and economic spin-off for the town and its business community.



Additionally, partnering with Legendary Coasts Eastern NL, White Hills Resort, Clarendville Nordic Ski Club, and the Discovery Trail Snowmobile Association, the Town participated in developing Winter Tourism

media content (Photos and Video) that can be used to help better market our town. This content will assist in developing marketing tools to attract winter tourists to our region.

Community Health, Arts and Recreation



2022 was also Come-Home-Year in the province and Clarenville welcomed many visitors and former residents home. Through the Town's Recreation department under the leadership of the Town's recreation director, Brandon Reardon, many successful events including Winter Carnival, Clarenville Days, and the Pumpkin Walk were delivered - and they were enjoyed by hundreds of residents and visitors alike.

These events were coupled with recreation/public works projects such as the first phase of upgrades to the Shoal Harbour Ballfield. Phase 2 planning work is underway on improvements to the facility's parking, washroom and playground space. The Town has also put out a call to local artists - and aspiring artists - to submit proposals for the town to purchase and display artwork in the new Town Hall and on the Town's website.

Clarenville also continued to provide support to partners in tourism growth - including White Hills Resort, Discovery Trail Snowmobile Association and Nordic Ski Club in assisting improvements to their respective trail networks within the Town boundaries. As well, the Town continues to partner with its Trail Committee volunteers, Clarenville Rotary Club and the Sole Sisters organizations towards improved trails in Elizabeth Swan Park and Rotary Trail. During 2022, a lighting project was completed on the trail around Elizabeth Swan Park, LED Lighting was added to the Elizabeth Swan Bill Davis Chalet and Rotary Cookhouse and the Bare Mountain Star was upgraded to allow multicolour lighting in support of events and occasions throughout the year.

Age-Friendly Initiatives

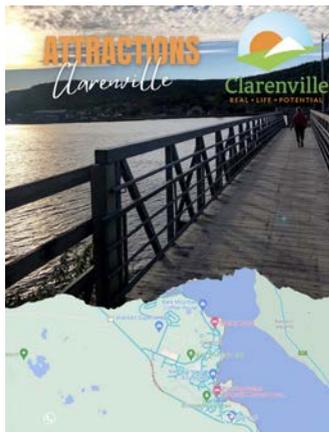
The Town, through the 80+ volunteers that make up Random Age-Friendly Communities(RAF), continues to support the CREST bus for seniors and people with mobility challenges. Since the



organization's inception in 2012/13, its volunteers have contributed approximately 80,000 person-hours of volunteer time (Representing a value of \$1.5 million in volunteer contributions to the people of our town).

In 2022, RAF commenced an Age-Friendly Business Initiative project. During this pilot year, they are working with 10 businesses and have helped them achieve the Age-Friendly Business Status using an Age-Friendly Business Assessment Tool. From there, RAF will be reviewing more local businesses. This initiative will serve Clarendville businesses well providing them with a sustainable competitive advantage in skillfully serving the needs of a growing seniors population.

The Doctor Recruitment Initiative



Communities across Canada are experiencing the challenges of attracting and retaining medical professionals. Clarendville is no exception and to help address this, Clarendville has partnered with Eastern Health and the local medical community in an initiative to attract and retain medical professionals. In September, the Town worked with Memorial University's medical school in support of a Family Medicine Workshop held right here in

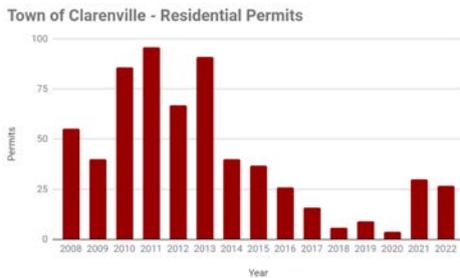
Clarendville. Mayor Pickett and Councillor Strowbridge welcomed 21 Doctors-in-training. Additionally, the Town has developed a Welcome Kit for new and potential residents to Clarendville and that kit was provided to the attendees at the workshop.

Budget Highlights from 2022 - Year in Review **Private Sponsored Developments**

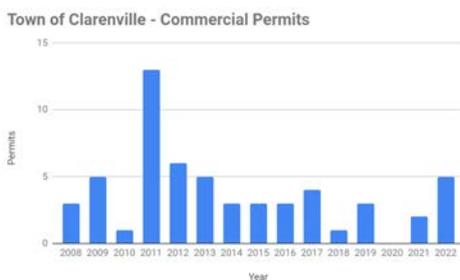


This past year has been a productive one of recovery and growth. Despite inflation, higher interest rates and the lingering aftereffects of the

COVID-19 pandemic, our residents and business owners continued to demonstrate confidence in our town's future. By the end of November 2022, 27 new permits were issued for residential dwellings compared to 31 in 2021. Combined with 189 permits



issued for other forms of residential construction and renovations, this constituted a \$12.7 million investment in Clarendville.



Commercially, 5 new development permits were issued compared to 2 permits in 2021. Combined with 33 other forms of commercial construction and renovations, this constituted a \$6.38 million investment in Clarendville.

This \$19m+ investment is a testament to the strength of our local economy and our resilience as a community.

The Fiscal Plan for 2023

The 2023 Budget presents a plan for the Town's revenue and expenditures in the year ahead. This planning has been a consultative effort. The Finance Committee sought input externally, as well as internally. Each of the Town's departments was asked to prioritize their requirements for the year ahead. Council and staff put a concerted effort into strategic spending that we know will support Clarendville's continued growth.

I want to first express my appreciation on behalf of our Committee (Councillor Heber Smith, Councillor Deidra Strowbridge and myself), to our management staff for their dedication and commitment to starting this budgetary process. A special thanks to Angela Giles, our Director of Corporate Services/Town Clerk, and David Harris, our CAO, who spent many hours evaluating the various scenarios that brought us to this presentation. Additionally,

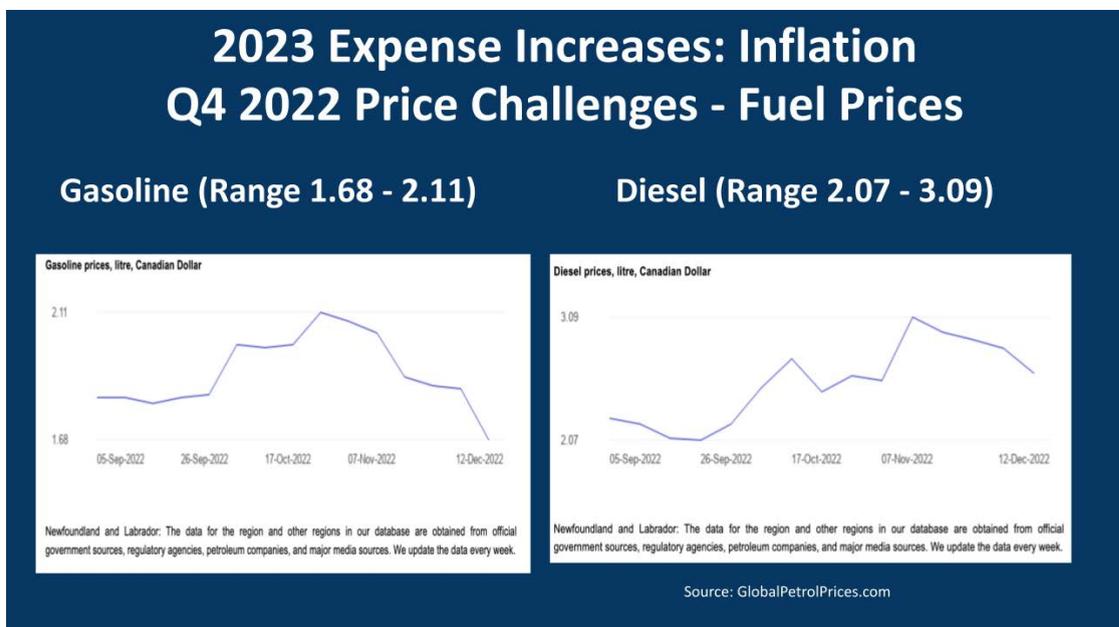
I want to extend a thank you to our Director of Public Works - Rick Wells, Fire Chief - Cory Feltham and Recreation Manager - Brandon Reardon as well as our outstanding office staff who gathered the information for the Committee.

Council's overall budget for 2023 matches revenues and expenditures in the amount of \$11,407,830 compared to \$10,426,399 in 2022, an increase of approximately 9.41% from the 2022 budget.

2023 Expense Increases

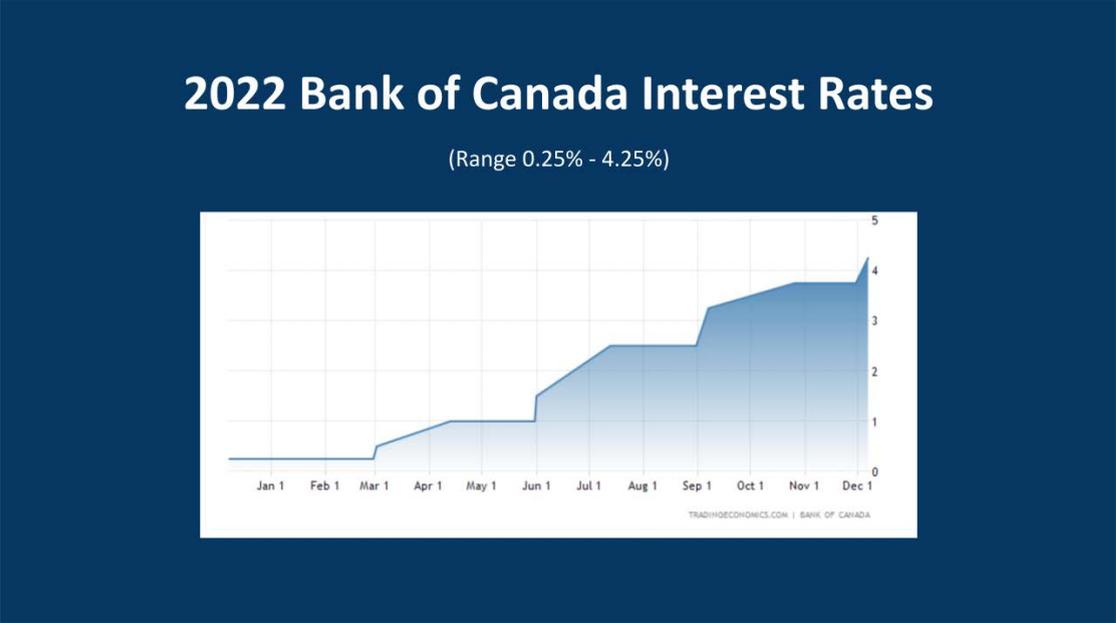
Increases in our Town's expenses can be summarized into what we refer to as the three I's - Inflation, Interest and Investment.

Inflation has had a significant financial impact on the 2023 operating budget. Increased costs for fuel, salt and most other supplies and services accounted for the majority of the increase. Council anticipates continued higher-than-normal inflation rates, which have been factored into the 2023 budget.



Interest - Council has enjoyed historically low-interest rates - as low as 2%. These low rates and a commitment to pay down debt have reduced our town's debt burden over the last number of years. Unfortunately, future costs are expected to exceed 5% and

because of this, we are expecting the Town’s annual debt servicing ratio to rise to a little over 16%. This will result in a significant diversion of revenue that could be put toward programs and services.



Investment in People - In the Fall of 2022 Council reached a new four-year collective agreement with its unionized staff with similar agreements with non-unionized staff being finalized. Staff will receive a 9% wage increase over the term and a \$1,500 signing bonus. The total cost of wages/salaries for 2023 is estimated to be approximately 30% of the total operating budget. Council was pleased to reach agreements that are both reasonable and fair for employees and taxpayers.

In 2022 the Town contracted a third party to conduct an organizational review. This review also resulted in some new positions to address the needs of our growing Town. Over the past few months Council has hired the following positions:

- Public works manager
- Community Recreation Coordinator
- Economic Development Officer
- Office Clerks
- Town Clerk

Two of these positions are new positions for the Town, others are a result of staff moving or retiring.

In addition to road/bridge maintenance and construction, the budget process allowed for discussions to address some much-needed equipment and other expenditures required to advance and maintain the service levels of the Town. Some of these items budgeted for 2023 include:

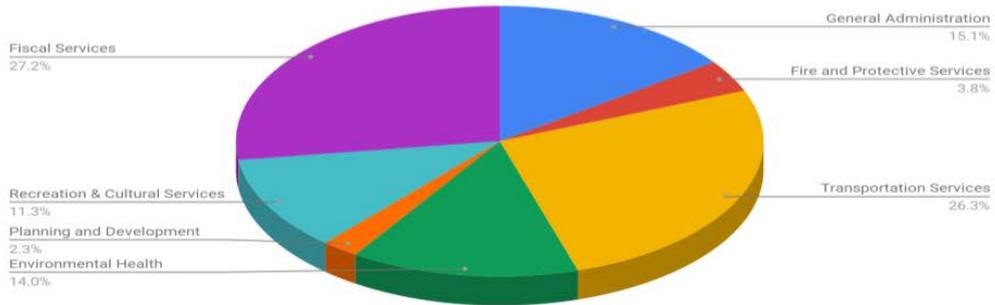
- Speed sign for Huntley Drive - \$6,000
- Pest Control measures - \$10,000
- Lift station virtual monitoring – \$15,000
- Water lines decommissioning Shoal Harbour Pump House - \$30,000
- Sidewalk construction - Russell Place/Shoal Harbour Drive/Memorial Drive - \$72,000
- Sewer jet trailer - \$150,000
- Dump Truck - \$400,000
- Pick up truck (public works) – \$70,000
- Multi-Purpose Tractor (recreation) - \$42,000
- Pick up truck (recreation) – \$50,000
- Improvements to Shoal Harbour Play Area/Age Friendly Park- \$50,000 to leverage other sources of funding for a larger project

The 2023 Budget - Planned Operating Expenditures

Clarendville classifies its annual operating expenditures into seven departmental categories. These categories include

1. General Administration – The administrative costs associated with running the Town
2. Fire and Protective Services - The Clarendville Fire Department and Enforcement
3. Transportation Services - Infrastructure & Public Works
4. Environmental Health - Water and Waste
5. Planning and Development - All Planning and Community/Economic Development
6. Recreation and Cultural Services - Arts and Recreation
7. Fiscal Services - Financials/Borrowing Costs

2023 Clarendville Planned Expenditures



Town of Clarendville				
Expenditures (Thousands of Dollars)	2023	2023	2022	2022
General Administration	\$1,718.88	15.07%	\$1,533.57	14.71%
Fire and Protective Services	\$437.92	3.84%	\$407.98	3.91%
Transportation Services	\$3,000.91	26.30%	\$2,714.64	26.04%
Environmental Health	\$1,596.62	14.00%	\$1,579.92	15.15%
Planning and Development	\$260.50	2.28%	\$158.80	1.52%
Recreation & Cultural Services	\$1,288.07	11.29%	\$1,200.96	11.52%
Fiscal Services	\$3,104.93	27.22%	\$2,830.53	27.15%
Total Planned Expenditures	\$11,407.83		\$10,426.40	
Increase (Decrease) over previous year	9.41%			

General Administration

The general administration budget will see an increase of just over 12%. This is mainly due to inflationary changes over the 2022 budget, along with the result of some new hiring based on the organizational review recommendations noted above. The additional human resources along with related processing software purchases, training and fees will provide the Town with the ability to enhance the focus of procurement efforts. Procurement processes are legislated by the Provincial government and it will also result in a more efficient purchasing structure that over time will allow for cost savings for each department.

Through this Budget, there are provisions for community grants to various non-profit organizations that offer valuable contributions

within our community. The Town will also budget a \$5,000 grant in 2023 to assist the Clarendville Nordic Ski Club with the purchase of a new trail groomer. Again this year the Town will continue to support Random Age-Friendly (Crest Bus), the Heritage Society and many other non-profit organizations.

Fire and Protective Services

The Clarendville Fire Department and Enforcement Budget will see an increase of approximately 7% in 2023. Also in this department, this is the result of an increase due mostly to inflation. Some of the increases also consist of an investment in a new website for the department as well as an increase for the annual fire convention - which in 2023, will be hosted in Clarendville. The Town's volunteer fire department provides such a valuable service to our residents and therefore Council would like to express sincere gratitude for the work that they do. One of the main objectives this year is to avail of funding to improve emergency service provisions for weather-related events that could be caused due to climate change by purchasing an emergency generator for the Firehall.



Transportation Services

The Town's transportation budget, which includes public works operations, street lighting and snow removal, will see an increase of approximately 10.5%. This increase is due to inflationary costs. The largest inflationary cost in this budget is the cost of salt for which the Town has budgeted an extra \$110,000, however, gas prices have also caused a significant impact. As noted earlier this budget will also see an additional amount for road signs to address school/child safety along Huntley Drive by adding an electronic speed sign at a cost of \$6,000.



Environmental Health

This environmental health department, which includes water and sewer operations, chemical supplies and waste management, will see a minimal increase of 1%. The costs of this budget have been kept minor due to the budgeted purchase of a sewer jet trailer that will allow for the reduction of rental costs for similar equipment. The trailer will affect the fiscal services budget that we will discuss later in the report.



Planning and Development

The Planning and Development department, which includes Beautification/Environmental and Community Development and Communications, will see an increase of 64%. This is attributable to funds being allocated for human resources for economic development, along with additional funds to leverage support for tourism strategic projects such as the 2023 Winter Expo being cost-shared with the Atlantic Canada Opportunities Agency. It also includes an additional \$10,000 to address pest control for the Town and the continuation of doctor retention grants to attract and retain physicians for the area.



Recreation and Cultural Services

Overall the expenses for this department have increased by just over 7% mainly due to inflationary costs. Additional changes to recreation are of a capital nature and will be addressed throughout the report. Some additional considerations in this budget include a new website, upgrading of the computer control system for the refrigeration plant as well as the rebuilding of the evaporative condenser. This Budget also includes the funds for parks and playgrounds.



Fiscal Services

This department, which includes the Town's loan payments, debt charges, and also funding for the Town's own Capital Works program, will have an increase of approximately 9.5% compared to last year. Much of this is due to the increase in interest costs for borrowing. It also reflects additions to the cost of capital investment throughout the various departments. The Town did not add any significant costs to the debt level as the new borrowed items announced in this year's Budget will not have principal payments in 2023. The Town continues to use cost-saving initiatives through products that are available for borrowing, however, due to the increase in interest rates, there has been a

considerable increase in this Budget. Projections do show that this should start to decline again in late 2023.

Capital Projects Budget

Shoal Harbour Causeway Bridge

Council is very pleased to advise the residents of Clarendville and the region that the Shoal Harbour Causeway Bridge will begin construction in 2023 with a budgeted cost of \$3.6 million. The funding, through the Investing in Infrastructure Program, will provide a 33% contribution from each of the Federal and Provincial governments. The Town will also contribute 33% to the Project in the amount of \$1,166,499. This structure will not have a large impact on the 2023 Budget as the first loan payment for the Bridge will take place in 2024.



Roads and Sidewalks

Mr. Mayor, I am pleased to announce again this year that the Town has provided funding in the Budget in the amount of \$550,000 for the Road/Sidewalk Improvement Program. This is to improve local roads and sidewalks and is in addition to the Town's portion of any Government related road funding. The Town has increased this year's budget to address sidewalks on Memorial Drive, Russell Place as well as others.

In 2021, the Town was approved for the 3-Year Capital Works Program in the amount of \$5,016,959 with a contribution by the Town of approximately \$900,000. Through this program, the Town has seen road and water/sewer upgrades for Gilbert St and Shoal

Harbour Drive. The 2023 portion of this funding will include Balsom Street, Emerald Avenue and Summerville Heights. The Town has budgeted for its portion of this project as a loan. This will be a great addition to the recent capital infusion for the community.

In 2022 funds were also reprofiled from a prior underspent MYCW project for the restoration of Wiseman's Road. This work will be completed in 2023.

The Town will also receive its annual Federal Gas Tax funding in the amount of \$296,706. This funding will also be used to carry out local infrastructure and asset management improvements.

Equipment - Public Works

Council will also borrow for the purchase of the following equipment for public works:

- Dump truck in the approximate amount of \$400,000
- Sewer Jet trailer - \$150,000
- Pickup truck- \$70,000

Public works will also purchase some smaller equipment for a combined cost of \$50,000.

Equipment - Recreation

In Recreation, monies will be provided for the purchase of a multi-purpose tractor in the approximate amount of \$42,000. This will allow the recreation department to address multiple tasks in a more efficient and effective manner.

Funds have been also allocated in the form of a loan for a truck for the Recreation Department.

This Department will also receive monies in the form of a loan to allow for the leveraging of monies to proceed with a plan from the designs for the Age-Friendly Park as well as the Shoal Harbour Playground near the ballfield.



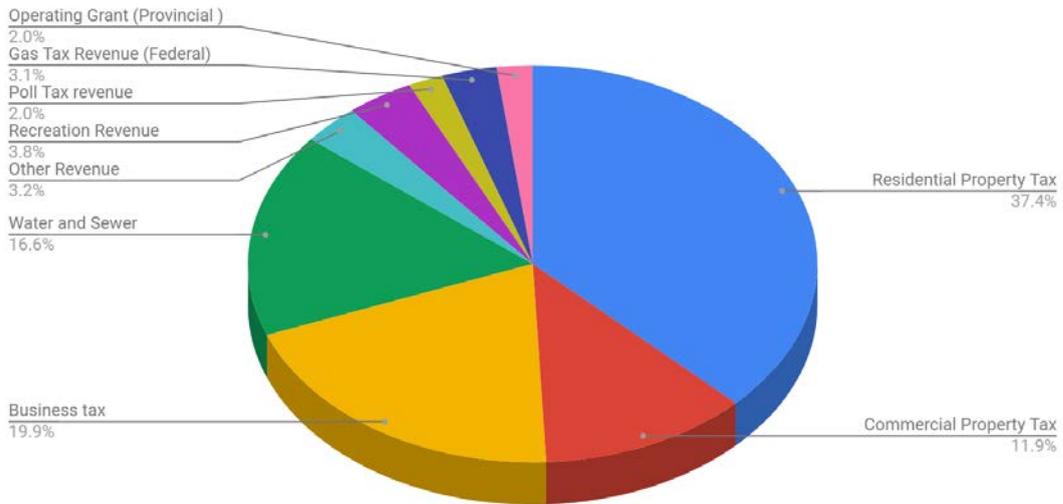
This, Mr. Mayor, represents our plans for the expense side of the Budget. Now for the revenue side.

2023 Budget - Planned Revenues

Mr. Mayor, the projected revenues required for this budget are \$11,407,830 an increase of 9.4% from the 2022 budget. Clarendville’s two major sources of revenue come from Residential and Commercial taxation. I will now elaborate on these:

Town of Clarendville				
Revenue (Thousands of Dollars)	2023	2023	2022	2022
Residential Property Tax	\$4,263.34	37.37%	\$3,770.00	36.16%
Commercial Property Tax	\$1,354.10	11.87%	\$1,160.50	11.13%
Business tax	\$2,271.40	19.91%	\$2,152.10	20.64%
Water and Sewer	\$1,896.98	16.63%	\$1,858.00	17.82%
Other Revenue	\$370.30	3.25%	\$270.30	2.59%
Recreation Revenue	\$436.90	3.83%	\$413.60	3.97%
Poll Tax revenue	\$225.55	1.98%	\$225.00	2.16%
Gas Tax Revenue (Federal)	\$356.00	3.12%	\$343.64	3.30%
Operating Grant (Provincial)	\$233.26	2.04%	\$233.26	2.24%
Total Planned Revenue	\$11,407.83	100.00%	\$10,426.40	100.00%
Increase (Decrease) over previous year	9.41%		-9.20%	

Clareville 2023 Planned Revenues



Residential Taxes

Taxation is tied to property values that are provided to Towns by the Municipal Assessment Agency. Clareville, unlike some other medium-sized communities, did not see a significant increase in commercial and residential property assessments in 2022. If we did not adjust our mill rates this coming year we would not be able to cover the additional costs of inflation and interest or able to provide enough investment to allow the Town to continue to provide the level of service that it needs.

I would like to reiterate that, as a Council, we are committed to a continued & concerted effort to further build our community while getting the best possible value for our tax dollars and emphasizing affordability as this past couple of years has been so difficult on so many. Council and staff have focused their efforts on cost savings to ensure that residents can benefit from the same services without any major tax increases.

Mr. Mayor, this year the residential tax rate in Clareville will increase from 7.8 mills to 8.3 mills. As an example, an average \$200,000 home will see a tax increase of approximately \$100. Water and sewer fees for residential users will not be impacted for 2023.

Commercial Taxes

The business community is a key contributor to Clarendville's tax base.

As previously mentioned in the expenditure highlights, we continue to work with our business community and are taking steps to assist and grow our business sector through investment in recreational activities and other tourism initiatives. Investments in communications, promotion and economic development are positive steps in highlighting the business potential of our town.

Mr. Mayor, this year the commercial portion of the Town's Budget was difficult as commercial values have slightly decreased. Therefore, to continue to maintain the services that the Town provides, there will be some adjustments to the mill rate of commercial property tax, as well as, some business tax. There will be no increases in water and sewer tax. The commercial property tax will increase from 8.5 mills to 9.5 mills. As not all properties have their values decrease at the same rate this may mean that some businesses may see a small increase/decrease or remain the same.

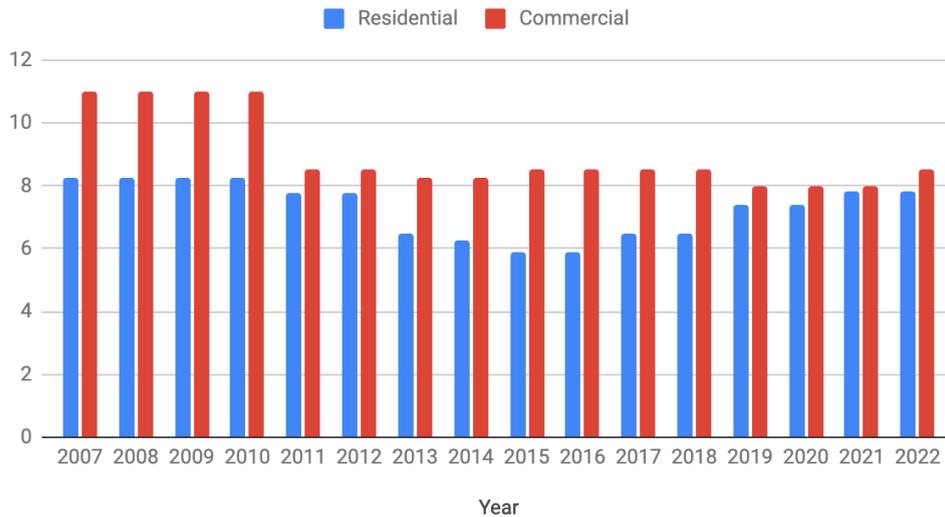
The business tax rates will increase for class "S" and Class "F". Class S includes retail over 13,000 square feet which will increase by 3 mills from 17 to 20 mills. Class F for banks and financial institutions will see an increase of 5 mills, from 115 to 120 mills.

Class F will also see a change in the minimum amount of tax for their category based on a three-tier system:

- 1) Banks - \$40,000 minimum
- 2) Credit Unions - \$30,000 minimum
- 3) Other Financial Institutions - \$5,000 minimum

All other business classes will remain unchanged.

Clareville's Historic Residential and Commercial Tax Rates



Water and sewer fees for commercial businesses will not be impacted for 2023.

Recreational Fees

Appreciating that the cost of providing town services has risen, the Town will increase recreation fees throughout 2023, by approximately 5%. The new fee structure and its effective timelines will be outlined in the Town's Recreational fee schedule policy.

Other Financial Consideration

Finally, Mr. Mayor, we recognize the people and families in our community who are exceptionally financially challenged. Residents who do not own property are charged a usage tax known as Poll tax. Although we would like to eliminate this tax, it does contribute approximately a quarter of a million dollars a year to the town to help provide services that we all benefit from. There will not be an increase in Poll tax in 2023.

Additionally, to ease the burden of taxation for low-income property owners, we will continue to offer low-income tax reductions for those who qualify, however the income thresholds for this discount will change to apply as follows:

Annual Income	Reduction
0.00 - \$25,000	40%
\$25,001 - \$28,000	30%
\$28,001 - \$30,000	20%

A View to 2023 and Beyond

Looking forward, this budget is a commitment to continued investment in Clarendville by developing positive partnerships, working with the community, the business sector and government to keep the momentum growing.

This budget Mr. Mayor, we believe, is a budget that strikes the right tone for the challenging times that we live in. We are restricting our spending and at the same time planning for a growth period that will inevitably follow.

Last but not least Mr. Mayor, I am very pleased to report that this Budget leaves us with a Debt Ratio of approximately 16%, which is well under the 30% threshold permitted by the Provincial Government. This provides us with a sound financial foundation to take our Town into the future.

This low debt ratio will certainly keep us in good standing with the Department of Municipal and Provincial Affairs and will give us the ability to borrow money should the need arise for any emergencies that may occur.

Recommendation:

Be it resolved that the Municipality of Clarendville accepts the balanced budget tabled for the fiscal year 2023 in the amount of \$11,407,830 and that this document be submitted to the Minister of Municipal and Provincial Affairs for review and acceptance.

WATER & SEWER TAX

Residential

Properties with full water and sewer **\$385.00 per unit**

Properties with No Water & Sewer Connection

1. ***both services available*** **\$205 per unit**
2. ***water only available*** **\$139 per unit**
3. ***sewer only available*** **\$ 91 per unit**

Properties with Water Connection only

1. ***both services available*** **\$319 per unit**
2. ***water only available*** **\$253 per unit**

Properties with Sewer Connection only

1. ***both services available*** **\$271 per unit**
2. ***sewer only available*** **\$157 per unit**

Apartment Buildings (4 units or less) **\$385.00 per unit**

Boarding Rooms **\$100.00 per room per year**

***Vacant Land and Properties with
No Water & Sewer Connection*** **\$180.00 per year**

Commercial

***Commercial Buildings (includes
properties that are mixed
(commercial mills of assessed
value
and residential)*** **\$360.00 base rate + 3.0
mills of assessed value**

Apartment Buildings (more than 4 units) **\$360.00 per unit per year**

Tax-Exempt Buildings **\$360.00 base rate + 5.0 mills of
assessed value**

***Home Based Beauty Salons, Bed &
Breakfasts, Churches, Dog Grooming and
Not-For-Profit Organizations*** **\$385.00 base rate**

Commercial vacant land **\$180.00 base rate + 1.5 mills of
assessed value**

WATER METERS/SEWER

**Hotels, Laundromats,
Rest Homes &
Industrial Businesses**

\$1.80 per 1000 gal

**Fish Plants
used in a calendar month.
excess of 5 million gal in a calendar month.**

**\$1.80/1000 gals up to 5 million gal
\$2.30/per 1000 gals used in**

Minimum Monthly Charge

\$60.00

Sewer Charge

**Buildings with meters to be
charged an amount equivalent to
water charge**

Turn Off & Hookup Fee

\$50.00

POLL TAX

\$325.00 per year

BUSINESS TAX

(1) Where a business has a fixed place of business:

Class B	12 mills/\$300 minimum - Bed & Breakfasts, Caterers, Daycare Facilities, Boarding Homes, Funeral Homes, Lounges, Restaurants, Night Clubs & Convention Centres
Class C	6 mills/\$400 minimum - Nursing Homes, Personal Care Homes
Class D	20.5 mills/\$400 minimum - Drydocks, Shipyards
Class E	14 mills/\$1,000 minimum - Excavation Contractors, Mining or Quarrying (Stone, Shale or Gravel), Paving Companies
Class F	120 mills - Banks, Credit Unions, Finance and Trust Companies Class F(1) - Banks \$40,000 minimum Class F(2) - Credit Unions \$30,000 minimum Class F(3) - Finance and Trust Companies \$5,000 minimum
Class G	14 mills/\$400 minimum - Garages, Car Sales, Service Stations, Gas Bars with and without Convenience Stores, Machine Shops, Recreation Vehicle Sales
Class H	17.5 mills/\$400 minimum - Hotels & Motels
Class I	41 mills/\$400 minimum - Industrial, Fish Plants
Class J	101 mills/\$400 minimum - Mail Order Outlets, Oil Companies, Bulk Storage Plants
Class P	28 mills/\$400 minimum - Professional Services
Class R	13 mills/\$400 minimum - General Commercial including: Contractors (Electrical, Plumbing & Heating, Landscaping), Construction Companies, Building Supply Companies, Manufacturing Firms, Warehousing, Wholesale, Rental Companies, Retail Distributors, Retail with less than 13,000 sq ft.
Class S	20 mills/\$400 minimum - Retail in excess of 13,000 sq ft
Class U	2.5% Gross Revenue - Utility Companies 26 mills/\$400 minimum – Radio Stations
Class Z	18 mills/\$400 minimum - All Other Commercial

(2) Where business has no fixed place of business:

Class GR	3% of Gross Revenue
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OTHER

Tax Certificate and Compliance Letters	\$100.00
Circus, Amusement and Fairs	\$50.00 per day
Zoning change	\$300.00 deposit must be made upon the Council's approval of zoning change and remaining cost associated with the zoning change to be paid upon completion of the transaction.
Portable Vendors	As per Policy
All other fees including permit and application fees	As per Policy
Recreation fees	As per Policy

- Council reserves the right to take action on all current years' taxes not paid by June 30th of each year, with the exception of water and sewer taxes which may be paid monthly.

- Compound interest will be charged on arrears at 5% above prime on January 1, 2023.

- Interest on 2023 taxes effective April 1, 2023 & Poll Tax July 1, 2023.

- Seniors/Pensioners & Low-Income Families will be exempt from an interest in place of residence only for current taxes until November 30, 2023, upon application to the Town and subject to criteria as set out in the "Exemption From Interest" policy.

Historical Growth Rates(Permitting)

Permit Report: 2012 to November 2022
10 Year Comparison

Shaded cells are calculations

YEAR	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	End of November 2022											
RESIDENTIAL																						
New Dwellings	67	\$13,308,180	91	\$17,428,570	41	\$ 8,119,127	39	\$ 6,614,020	26	\$ 3,890,070	17	\$ 2,966,698	7	\$ 1,612,374	9	\$ 1,624,525	4	\$ 606,175	31	\$10,785,140	27	\$ 10,490,365
Auxiliary Apartments	2	\$ 40,000	11	\$ 226,500	6	\$ 125,000			11	\$ 238,000	3	\$ 40,000	1	\$ 30,000	3	\$ 55,000	1	\$ 7,000			1	\$ 30,000
Renovations Subtotal *	154	\$ 1,269,957	119	\$ 716,975	173	\$ 633,733	146	\$ 849,465	164	\$ 577,820	178	\$ 1,076,050	165	\$ 653,071	142	\$ 2,220,995	196	\$ 1,324,116	179	\$10,575,672	0	\$ -
Permit Renewals					16	\$ 2,770,835	9	\$ 1,341,095	11	\$ 318,600	10	\$ 416,796	3	\$ 34,000	2	\$ 198,300	2	\$ 25,500	114	\$ 922,420		
Accessory Buildings	53	\$ 378,220	78	\$ 574,016	79	\$ 719,897	80	\$ 682,410	65	\$ 454,500	55	\$ 388,311	29	\$ 268,200	47	\$ 312,100	62	\$ 619,437	33	\$ 438,125	25	\$ 152,941
Subtotal	276	\$14,996,357	299	\$18,946,061	299	\$ 9,697,757	281	\$10,916,730	275	\$ 6,591,485	264	\$ 4,819,659	212	\$ 2,980,441	204	\$ 4,246,620	255	\$ 2,757,028	245	\$21,824,437	216	\$ 12,666,300
COMMERCIAL																						
New Buildings	6	\$ 6,170,000	5	\$ 1,119,500	3	\$ 565,000	3	\$ 1,200,000	3	\$ 420,000	4	\$ 3,400,055	4	\$ 841,000	5	\$ 3,200,000			2	\$ 1,765,000	5	\$ 1,245,000
Building Extensions	5	\$ 1,077,000	4	\$ 441,000	2	\$ 80,000	2	\$ 380,000	4	\$ 1,070,000	2	\$ 1,376,000	2	\$ 85,000	3	\$ 5,415,000	4	\$ 230,000	4	\$ 490,000	4	\$ 730,000
Renovations Subtotal *	15	\$ 1,172,600	17	\$ 669,300	12	\$ 906,800	4	\$ 353,000	29	\$ 635,858	32	\$ 1,252,972	35	\$ 1,927,720	36	\$ 9,313,393	21	\$ 3,409,400	26	\$ 5,074,792	28	\$ 6,368,300
Accessory Buildings					2	\$ 155,837	2	\$ 50,000	2	\$ 10,000	1	\$ 7,000	1	\$ 200,000					1	\$ 5,000	0	\$ -
Permit Renewals					2	\$ 740,000									1	\$ 250,000	2	\$ 265,000			1	\$ 15,000
Subtotal	26	\$ 8,419,600	26	\$ 2,229,800	17	\$ 1,551,800	11	\$ 2,088,837	40	\$ 2,915,858	40	\$ 6,039,037	42	\$ 2,860,720	46	\$18,378,393	27	\$ 3,904,400	33	\$ 7,334,792	38	\$ 6,383,300
MISC																						
Demolitions	2	-	6	-	7	-	4	-	5	-	4	-	4	-	5	-	3	-	3	-	1	-
Signs	5	-	3	-	11	-	7	-	7	-	20	-	21	-	33	-	15	-	26	-	33	-
Portable Vendors	7	-	4	-	7	-	21	-	22	-	17	-	14	-	15	-	11	-	9	-	15	-
Business Occupancy		-		-		-	32	-	31	-	41	-	48	-	35	-	34	-	33	-	28	-
Subtotal	14	-	13	-	25	-	64	-	65	-	82	-	87	-	88	-	63	-	71	-	77	-
TOTALS																						
Total Permits Issued	316	\$23,415,957	338	\$21,175,861	341	\$11,149,557	356	\$13,005,567	380	\$ 9,417,343	398	\$10,858,696	341	\$ 6,841,161	338	\$22,626,013	345	\$ 6,661,428	349	\$29,159,229	325	\$ 19,046,600